

by joint action and at the discretion of the President and the Speaker.

The Assistant to the President and the Speaker is responsible for all administrative functions. He serves in a coordinating capacity for the Legislative Department with respect to administrative functions involving agencies such as the Department of General Services, the Department of Budget and Fiscal Planning, the Department of State Planning, the Department of Personnel, and the Comptroller's Office.

STANDING COMMITTEES

SENATE

Budget and Taxation

Laurence Levitan, *Chairperson*

Room 100, James Building Telephone: 841-3690

State operating and capital budgets, including revenues and expenditures; supplementary appropriation bills; State and county bond authorizations; legislative budgetary procedures; all taxation and property assessment legislation; and creation of judgements.

Constitutional and Public Law

Edward T. Conroy, *Chairperson*

Room 400, James Building Telephone: 841-3582

Government operations; procedures of executive and administrative departments and agencies; civil rights; election laws; motor vehicle code; administrative law; and constitutional amendments.

Economic Affairs

Harry T. McGuirk, *Chairperson*

Room 200, James Building Telephone: 841-3661

Regulation of businesses, labor, occupations, and professions in general; economic development; insurance; banking; utility regulation; consumer protection; natural resources and environmental matters; agriculture; energy; and land use planning and zoning.

Finance

Melvin A. Steinberg, *Chairperson*

Presidential Wing, James Building
Telephone: 841-3677

Education; transportation; health and welfare matters; gambling and horse racing; pensions; and State personnel and pension matters.

Judicial Proceedings

J. Joseph Curran, Jr., *Chairperson*

Room 300, James Building Telephone: 841-3623

Judicial administration and court structure; legal profession; crimes and punishments; criminal and civil laws and procedures; juvenile justice; real property; trusts, estates, and probate matters; and legal rights and immunities.

Executive Nominations

Margaret C. Schweinhaut, *Chairperson*

Examines all nominations for appointments made by the Governor and reports thereon to the Senate with recommendations.

Rules, Organization, and Procedure

James Clark, Jr., *Chairperson*

Considers proposals concerning the rules, organization, and procedures of the Senate and makes recommendations thereon; reviews legislation introduced after bill deadline.

Protocol

Harry J. McGuirk, *Chairperson*

Organizes, plans, and schedules the social activities of the General Assembly.

Consent Calendar (appointed on an as needed basis)

Determines the bills and joint resolutions proposed for inclusion on the consent calendar.

HOUSE OF DELEGATES

Appropriations

John R. Hargreaves, *Chairperson*

Room 131, Lowe Building Telephone: 841-3407

Consideration of State operating and capital budgets, including revenues and expenditures; supplementary appropriation bills; State and county