

Maryland State Archives

MISSION

To acquire, describe, preserve, and make electronically available (in a secure and dynamic environment) the permanent records of Maryland's past, while providing reliable current information to citizens and public officials for the better administration of Maryland government and understanding of Maryland history.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Identify, appraise, acquire, preserve, and manage records, government publications, art, and other material deemed to have permanent administrative, fiscal, legal, historical or educational value.

Obj. 1.1 Manage resources to secure all permanent records, government publications, art, and all other material of permanent value.

Obj. 1.2 Manage resources for the permanent storage of electronic records that are legally mandated to be transferred to, backed up by, or preserved by the State Archives.

Performance Measures	2011 Act.	2012 Act.	2013 Act.	2014 Act.	2015 Act.	2016 Est.	2017 Est.
Collections material (measured in cubic feet)	362,386	364,817	366,916	367,367	375,219	390,219	405,219
Electronic data managed (gigabytes)	77,142	78,194	121,856	125,982	129,033	133,532	137,669
Database records managed (millions)	15,629	13,338	14,589	13,278	22,113	26,217	31,885

Goal 2. Make accessible State Archives' holdings of records, government publications, art, and other material of permanent value.

Obj. 2.1 Maintain customer-friendly reference services, and provide an efficient interagency file-retrieval service for paper-based records.

Obj. 2.2 Increase data transferred over the web by 8 percent over the prior year.

Performance Measures	2011 Act.	2012 Act.	2013 Act.	2014 Act.	2015 Act.	2016 Est.	2017 Est.
¹ Total materials provided to searchroom patrons; phone, email and mail requests; and interagency requests	54,055	55,634	44,790	42,006	34,041	35,402	36,818
Data transferred via web (gb)	71,769	96,498	111,493	112,163	112,613	131,571	139,121

Goal 3. Facilitate a broad knowledge of Maryland and its government through the *Maryland Manual On-Line*.

Obj. 3.1 Describe and daily update information on Maryland and its State, county and municipal government in the *Maryland Manual On-Line*.

Performance Measures	2011 Act.	2012 Act.	2013 Act.	2014 Act.	2015 Act.	2016 Est.	2017 Est.
Files and graphics created, maintained, compiled, edited, posted, accessioned, and scanned	11,165	12,281	11,824	12,038	18,719	20,590	22,649

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Goal 4. Increase knowledge and understanding of Maryland history and the collections of the Maryland State Archives through research, education, exhibits and public programming.

Obj. 4.1 Increase research-based public programming using State Archives collections

Performance Measures	2011 Act.	2012 Act.	2013 Act.	2014 Act.	2015 Act.	2016 Est.	2017 Est.
Number of public programs offered	-	-	109	148	209	220	230

Goal 5. Manage State-owned art collection in the custody of the Commission on Artistic Property, and create exhibits of these works and other archival materials.

Obj. 5.1 Manage State-owned art collection through proper appraisal, storage, and preservation.

Obj. 5.2 Promote an understanding of State-owned art collection and historic buildings to the public, and an appreciation of Maryland's visual and decorative arts, through the exhibition and interpretation of artistic property.

Performance Measures	2011 Act.	2012 Act.	2013 Act.	2014 Act.	2015 Act.	2016 Est.	2017 Est.
Objects in state-owned art collection	3,485	3,557	4,131	4,130	4,150	4,178	4,183
² Number of items on public display in state-owned art collection	886	962	1,867	1,826	1,705	1,740	1,747

NOTES

¹ In previous years, the data provided indicated requests for documents; the 'new' measure is providing data for answered requests (received a document or search has returned no document). The prior data included requests that were inappropriate for the Archives (birth certificates that are still in the custody of Vital Records).

² In the past, this data has been calculated by simply subtracting the works in storage from the total objects, which did not account for works that were in the process of being conserved or were pieces in a set. The new collection method corrects those inaccuracies.